

**SCIO TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RES #22-XX**

GENERAL APPROPRIATIONS ACT APPROVING FY22-23 BUDGET

March 29, 2022

At a Regular Meeting of the Township Board of Scio Township, Washtenaw County, Michigan, held on the 29th day of March 2022 at 7:00 p.m.

Members Present: Hathaway, Palmer, Flintoft, Courteau, Knol, McLaughlin.

Members Absent: Jerome.

The following preamble and resolution were offered by Supervisor and supported by Trustee Courteau.

WHEREAS, For purposes of compliance with Section 16 of the Uniform Budgeting and Accounting Act, as amended, being Act 2 of 1968, MCL § 141.421 *et seq.*, the Board of Trustees of the Township desires to pass a general appropriations act reflecting formal budget approval for the 2022-2023 fiscal year to establish a general appropriations act for the Township, to define the powers and duties of the Township officers in relation to the administration of the budget, and to provide remedies for refusal or neglect to comply with the requirements of this Resolution.

NOW, THEREFORE BE IT RESOLVED,

The Township Board finds, approves, and determines all the following:

1. Title. This resolution shall be known as the Scio Township 2022-2023 General Appropriations Act.
2. Chief Administrative Officer. The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer under this Act.
3. Fiscal Officer. The Township Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.

4. Estimated Revenues. Estimated township general fund and other fund revenues for the fiscal year are as follows:

FUND NUMBER	FUND NAME	AMOUNT
101	GENERAL FUND	\$4,199,300.00
206	FIRE	\$1,984,845.00
208	PARKS & PATHWAYS	\$3,204,000.00
230	BUS	\$492,600.00
232	TREE MITIGATION	\$200.00
242	OPEN SPACE LAND PRESERVATION	\$665,450.00
244	ECONOMIC DEVELOPMENT	\$5.00
245	PUBLIC IMPROVEMENT	\$20,000.00
258	AMERICAN RESCUE PLAN ACT	\$938,380.00
400	TOWNSHIP WIDE ROAD SAD	\$369,250.00
401	PARK RD SAD	\$2,025.81
402	ROAD REVOLVING FUND	\$200.00
403	DELHI BRIDGE	\$5,074.00
405	2013 ROAD SAD	\$28,270.00
406	2014 ROAD SAD	\$1,164.00
407	2015 ROAD SAD	\$12,199.00
408	2016 ROAD SAD	\$22,964.00
409	2017 ROAD SAD	\$15,698.00
410	2019 ROAD SAD	\$26,840.00
411	2020 ROAD SAD	\$70,425.00
431	FIRE STATION CAPITAL PROJECT	\$0.00
590	SEWER FUND	\$3,668,500.00
591	WATER FUND	\$4,676,500.00
494	DDA	\$2,568,300.00
		\$18,772,889.81

5. Millage Levy. The Township Board shall cause to be levied and collected the property tax on all real and personal property within the Township upon the current tax roll an allocated general operating millage of 0.9104 mills, plus voter authorized millage of 0.6398 for Parks & Pathways, a voter authorized millage of 0.3468 for transportation and a voter authorized millage of 0.4725 for land preservation for a total levy equal to a voter authorized millage of 2.3695 as set forth by the Tax Allocation Board (or as authorized under state law and approved by the electorate and subject to any state required rollbacks or adjustments). Estimated tax revenue in the proposed budget for the authorized millages of 2.3695 mills is \$3,673,281.

6. Estimated Operating Expenditures. Estimated Township General Fund expenditures for the fiscal year 4/1/2022 through 3/31/2023 for the various township activities are as follows:

ACTIVITY NUMBER	ACTIVITY NAME	AMOUNT
101	GENERAL GOVERNMENT	\$505,740.81
171	SUPERVISOR	\$56,832.00
172	ADMINISTRATOR	\$173,575.00
191	ACCOUNTING	\$255,553.00
215	CLERK	\$144,490.00
228	TECHNOLOGY	\$93,514.00
253	TREASURER	\$263,555.00
257	ASSISSOR	\$450,767.00
262	ELECTIONS	\$225,550.00
265	BUILDING & GROUNDS	\$165,703.00
266	ATTORNEY	\$300,000.00
270	HUMAN RESOURCES	\$0.00
301	SHERIFF	\$1,538,775.00
302	TRAFFIC ENFORCEMENT	\$14,000.00
445	DRAINS	\$115,000.00
446	ROADS	\$18,500.00
530	RECYCLING	\$40,000.00
569	WATERSHED COUNCIL	\$15,000.00
701	PLANNING	\$377,840.00
702	ZONING	\$134,775.00
803	HISTORIC DISTRICT	\$8,000.00
900	CAPITAL OUTLAY	\$330,000.00
		\$5,227,169.81

The expenditure budgets for all other funds are as follows:

FUND NUMBER	FUND NAME	AMOUNT
206	FIRE	\$1,892,840.00
208	PARKS & PATHWAYS	\$2,193,238.00
230	BUS	\$452,898.00
232	TREE MITIGATION	\$50,000.00
242	OPEN SPACE LAND PRESERVATION	\$1,645,050.00
244	ECONOMIC DEVEMOPMENT	\$0.00
245	PUBLIC IMPROVEMENT	\$60,000.00
258	AMERICAN RESCUE PLAN ACT	\$0.00
400	TOWNSHIP WIDE ROAD SAD	\$422,550.00
401	PARK RD SAD	\$20,371.00
402	ROAD REVOLVING FUND	\$117,822.00
403	DELHI BRIDGE	\$3,722.00
405	2013 ROAD SAD	\$50,607.00
406	2014 ROAD SAD	\$222.00
407	2015 ROAD SAD	\$222.00
408	2016 ROAD SAD	\$222.00
409	2017 ROAD SAD	\$222.00
410	2019 ROAD SAD	\$222.00
411	2020 ROAD SAD	\$661,672.00
431	FIRE STATION CAPITAL PROJECT	\$135,000.00
590	SEWER FUND	\$4,718,514.00
591	WATER FUND	\$4,390,717.00
494	DDA	\$1,896,275.00
		\$18,712,386.00

7. Estimated Operating Transfers. Estimated operating transfers between funds are as follows:

Fund 101 transfer to Fund 401	\$2,015.81
Fund 400 transfer to Fund 208	\$200,000.00

8. Total Estimated Operating and Capital Expenditures and Transfers. For the fiscal year end \$5,487,684.81 in total appropriations.

9. Total Full-time Equivalent (FTE) Employees. The number of authorized positions as presented in the *Total Full-time Employees as of March 17 2022* is adopted by reference. Additional FTEs will require Board approval.
10. Adoption of Budget by Reference. The general fund budget of the Township as presented and amended at the meeting of March 29, 2022, is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this Act. The budget for all other Township funds as presented and amended on March 29 is also adopted by reference.
11. Adoption of Budget by Cost Center. The Board of Trustees of Scio Township adopts the fiscal year 4/1/2022 through 3/31/2023 general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not exceed, the total appropriations authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment. For all other funds, the Board of Trustees adopts the expenditure budget by fund in total.
12. Appropriation not a Mandate to Spend. Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.
13. Periodic Financial Reports. The Fiscal Officer shall transmit to the Township Board a report of financial operations, including, but not limited to:
 - a. A summary statement of the actual financial condition of the general fund at the end of the previous month.
 - b. A summary statement showing the receipts and expenditures for the previous quarter and for the current fiscal year to the end of the previous month.
 - c. A detailed list of expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.
 - d. A detailed list of, for each cost center, the amount appropriated; the amount charged to each appropriation in the previous month for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.
14. Limit on Obligations and Payments. No obligation shall be incurred against, and no payment shall be made in any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

15. Budget Monitoring. Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or budgeted appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, utilizing reserves or a combination of the same.
16. Violations of this Act. Any obligation incurred or payment authorized in violation of this Resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in The Uniform Budgeting and Accounting Act.

ROLL CALL VOTE:

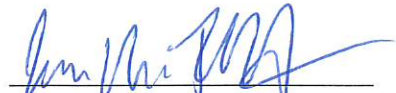
AYES: Hathaway, Palmer, Flintoft, Courteau, Knol, McLaughlin.

NAYS: None.

ABSENT: Jerome.

ABSTAIN: None.

RESOLUTION DECLARED ADOPTED.

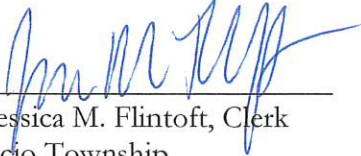


Jessica M. Flintoft, Clerk
Scio Township

DATED: March 29, 2022

CERTIFICATE

I, Jessica Flintoft, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Scio Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on March 29, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Jessica M. Flintoft, Clerk
Scio Township

DATED: April 5, 2022